

MARIANNE W. KARTH
2800 Ridgecrest Drive, Rocky Mount, NC 27803

Summary Dedicated to preserving personal and family memories. Experienced in goal-setting, problem-solving, program planning, and resource development in the context of health and human services. Interested in enabling individuals and organizations to more effectively put ideas into practice based on real needs and available resources. Sensitive to process as well as structure and outcome.

SKILLS AND MAJOR ACHIEVEMENTS

Administration Coordinated a student volunteer program for a Voluntary Action Center.

Organized a county-wide chapter of a patient advocacy organization for nursing home patients.

Established a Christian counseling center as a branch of a larger organization.

Coordinated the efforts of staff for implementation of a two-year hospice program pilot project.

Wrote grant proposals for health promotion and health care services.

Developed job descriptions for Social Ministry volunteer positions within a local congregation.

Consultation Consulted with a missionary linguist to clarify ministry goals and volunteer resources, and to train her in planning skills.

Assisted a physician in preparation of a book on self-care.

Consulted with the pastor, elders, and president of a local church in order to clarify congregational goals and strategies.

Consulted with hospice program providers regarding development and implementation of policies, procedures, and models.

Evaluation and Research Coordinated a county-wide nursing home information survey project.

Organized and conducted a survey of the patient population of a family health center, in order to design an effective marketing strategy and to predict consumer response to a wholistic approach to health care delivery.

Coordinated data collection and development of a computer program for hospice program pilot project status reports.

Assisted in program evaluation and goal-setting for a county-wide Home Delivered Meals Coordination Project.

Training Facilitated an undergraduate seminar on Empathic Listening and Shared Decision-Making Skills.

Organized educational workshops for patient advocate volunteers.

Stimulated health awareness by means of planning and implementation of health promotion workshops for adult education, health professionals, and 500 state health department employees.

Provided technical assistance to home delivered meals program coordinators.

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Special Capabilities Research, design, and preparation of personal and family histories in print and digital format. Workshop facilitator, public speaker, and creator of multi-media presentations.

PROFESSIONAL EXPERIENCE

Project Assistant, Greater Minneapolis Council of Churches, Minneapolis, MN, 1/83-7/83

Pilot Program Analyst, Blue Cross & Blue Shield of Michigan, Detroit, MI, 2/81-10/82.

Community Organizer, Personality Dynamics, Ann Arbor, MI, 11/80-2/81.

Community Organizer, Divine Shepherd Lutheran Church, Ann Arbor, MI, 8/80-12/80.

Health Educator, Arizona Department of Health Services, Phoenix, AZ, 2/80-8/80.

Health Educator, Providence Family Health Center, South Lyon, MI, 5/79-11/79.

Executive Director, Citizens for Better Care, Grand Rapids, MI, 6/77-9/78.

Volunteer Coordinator, Voluntary Action Center, Grand Rapids, MI 3/77-6/77.

Community Worker, Chicago Uptown Ministry, Chicago, IL, 6/76-9/76.

RECENT EXPERIENCE

- 2013-14
2012 Facilitated personal history workshops for Braswell Library & community groups, Rocky Mount, NC
Researched, wrote, and self-published a personal family history book, *Manuel Dee Mills & Willie Marsh Chappell Mills: A Legacy of Laughter, Love, & Creativity*.
- 3/2009 -
11/2011 Family Promise of Midland, Wrote grant proposals, developed a creative arts presentation, and served on the board (familypromisemidlandtx.org); drove van to transport guest families.
- 2008-2011 Midland County Public Library, Special Collections Clerk (Genealogy, Petroleum, Interlibrary Loan)
- 2004-06 Mount Olive Lutheran Church, Walker, Michigan. Developed plans, forms and training materials for Philip Ministry, a caregiver/visitation program working to bring about congregational health.
- 2003 Home School Building, Wyoming, Michigan. Coordinated the efforts of volunteers to prepare, implement, and evaluate a Home School Career Day for West Michigan homeschooling families.
- 2002-05 West Michigan. Recruited participants, developed materials (including a PowerPoint presentation), and facilitated a workshop, *Discovering Your Motivational Gifts: Motivated for Ministry*, for several groups, including a family retreat, a church, home school students, and a women's retreat.
- 1984-present Gave birth to, raising & homeschooling nine children (managed delivery of 150 papers—13 yrs).

EDUCATION

Master of Public Health in Health Behavior and Health Education, University of Michigan, Ann Arbor, Michigan, 12/79.

Bachelor of Science in Health Sciences, Grand Valley State University, Allendale, Michigan, 8/77.

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EDUCATION

9/1/78 -
12/15/79

University of Michigan, School of Public Health, Ann Arbor, MI
Master of Public Health, Health Behavior & Health Education
Award: School of Public Health Scholarship

9/2/74 -
8/20/77

Grand Valley State University, School of Health Sciences, Allendale, MI
Bachelor of Science, Health Sciences
Award: Outstanding Health Sciences Senior

EXPERIENCE

3/13 – 7/14

Developed and facilitated personal history workshops for Braswell Memorial Library and various community groups, Rocky Mount, NC.

11/11 – 8/12

Researched, wrote, and self-published a personal family history book, *Manuel Dee Mills & Willie Marsh Chappell Mills: A Legacy of Laughter, Love, & Creativity*. (Lulu Publishing: <http://tinyurl.com/og9cltn>)

3/09 -11/11

Family Promise of Midland, Midland, TX
Family Promise of Midland, Wrote grant proposals, developed a creative arts presentation, and served on the board (www.familypromisemidlandtx.org); drove van to transport guest (homeless) families.

3/08-2/11

Midland County Public Library, Midland, TX
Position: *Special Collections Clerk*
Responsibilities:

- ◆ Shelved books in the Genealogy and Petroleum Collections.
- ◆ Processed new books, repaired and updated old books.
- ◆ Assisted patrons on computers & microfilm equipment, & with searches.

1994-2007

The Grand Rapids Press, Managed family delivery (by nine children) of 3 daily newspaper routes (150 customers)

1/10/83 -
7/22/83

Greater Minneapolis Council of Churches, Minneapolis, MN
Position: *Project Assistant*
Responsibilities:

- ◆ assisted in the development and implementation of a program evaluation process for three home delivered meals programs
- ◆ identified short and long range goals for the county-wide home delivered meals coordination project
- ◆ developed and staffed the Anoka County Home Delivered Meals Task Force
- ◆ reviewed and compiled monthly statistical reports and quarterly financial

- reports for federal home delivered meals funds
- ◆ provided technical assistance to program coordinators

2/23/81 -
10/29/82

Blue Cross and Blue Shield of Michigan, Detroit, MI

Position: *Pilot Program Analyst*

Responsibilities:

- ◆ assisted in the development of contractual arrangements with the participating hospice programs
- ◆ responded to requests for assistance in handling claims for Hospice Added Benefits
- ◆ assisted in interpretation and clarification of Hospice Added Benefits
- ◆ consulted with hospice program providers regarding development of policies and procedures, especially as they related to involvement in the Hospice Program Pilot Project
- ◆ developed and implemented plans for the Life Satisfaction aspect of the pilot project
- ◆ planned and implemented periodic review of the administrative policies and procedures, medical care, and peer review mechanism of the four participating hospice programs
- ◆ coordinated the collection and coding of demand, cost and utilization data for BCBSM members referred to the hospice programs
- ◆ coordinated the development and revision of a computer program for the biannual project status reports
- ◆ coordinated the preparation of a project status reports for distribution to providers, customers, and BCBSM management

5/1/81 -
6/1/82

Divine Shepherd Lutheran Church, Ann Arbor, MI

Position: *Chairperson of Social Ministry, Volunteer*

Responsibilities:

- ◆ participated in the planning activities of the Council of Ministries, as the congregation's governing body
- ◆ participated in the Ad-Hoc Task Force for Church Growth
- ◆ planned and facilitated Social Ministry committee meetings
- ◆ coordinated a survey of congregational needs and resources
- ◆ consulted with caregivers in responding to the needs of individuals and families
- ◆ wrote articles for the monthly newsletter
- ◆ assisted the Body Life Coordinator in development of a spiritual gifts questionnaire for administration to the congregation
- ◆ developed an expanded proposal for New Life Ministries
- ◆ developed job descriptions for Social Ministry positions, including coordinators for Co-op Development, Common Fund, Community Needs and Resources, Life Enrichment, Caregivers, and DSLC Yellow Pages
- ◆ participated in the Nominating Committee's search for a new pastor for the congregation

1/5/81 -
2/19/81

Personality Dynamics, Ann Arbor, MI

Position: *Community Organizer*

Responsibilities:

- ◆ assisted in obtaining and contracting for office space for a branch of a Christian counseling center
- ◆ developed and documented office procedures, including scheduling, record keeping, and billing
- ◆ trained office staff
- ◆ contacted churches, media, and community organizations to publicize the new community service

Divine Shepherd Lutheran Church, Ann Arbor, MI

8/25/80 -
12/31/80

Position: ***Community Organizer***, Volunteer

Responsibilities:

- ◆ implemented preliminary assessment of the local community's need for a wholistic health center
- ◆ planned and facilitated Task Force meetings, with local professionals and other interested persons, to outline the objectives of a center as a location for Christian counseling, educational, and personal growth activities.
- ◆ Identified and contacted potential sources of funding
- ◆ developed the first draft of a proposal for establishment of New Life Ministries, Inc., including plans for incorporation and project phases
- ◆ wrote newsletters to update supporters of NLM
- ◆ consulted with the pastor, elders, and president of Divine Shepherd in order to clarify congregational goals and strategies and to develop a proposal for creation of a staff position, Body Life Coordinator

Office of Health Education, Arizona Department of Health Services, Phoenix, AZ

2/23/80 -
8/15/80

Position: ***Health Educator***

Responsibilities:

- ◆ organized and developed a health promotion program for 500 department employees, including: health promotion classes; stairway usage campaign; establishment of non-smoking policies; cafeteria utilization and nutrition education project; and monthly health promotion newsletter
- ◆ coordinated development of a data system for statewide surveillance of chronic disease risk factors
- ◆ coordinated identification and compilation of health promotion resources in the State of Arizona
- ◆ assisted in writing the Health Education/Risk Reduction federal grant proposal for the State Office
- ◆ assisted in review and recommendation of statewide local Health Education/Risk Reduction proposals
- ◆ supervised public health student interns
- ◆ facilitated work groups at a school health education conference

Providence Family Health Center, South Lyon, MI

5/1/79 -
11/1/79

Position: ***Health Educator***, Intern

Responsibilities:

- ◆ organized and conducted a survey of the patient population in order to design an effective marketing strategy and health education program for a wholistic health center and to predict consumer response to a wholistic approach to health care delivery

- ◆ stimulated health awareness in the community by means of planning and implementation of health education workshops
- ◆ developed an information and referral file of wholistic health care/educational resources
- ◆ coordinated a program for health care team development
- ◆ developed a system for health educational counseling which could be implemented by the nurses, providing resources including the following topics: hypertension; diabetes; allergies; and well-baby caregivers
- ◆ evaluated the overall effectiveness of the health education program and recommended future objectives
- ◆ developed a slide show summary of the survey results and presented it at the 1979 Michigan Family Practice Research Day

Citizens for Better Care, Grand Rapids, MI

6/15/77 -
8/20/78

Position: **Chapter Director** of a county chapter of a statewide consumer advocacy organization for nursing home patients (VISTA Volunteer)

Responsibilities:

- ◆ selected and contracted for rental space
- ◆ obtained office furniture and equipment
- ◆ developed record keeping and client service procedures
- ◆ recruited board and committee members
- ◆ organized and facilitated committee meetings
- ◆ recruited, interviewed, and trained staff
- ◆ prepared monthly budget reports
- ◆ wrote grant proposals
- ◆ prepared quarterly reports for funding sources and the organization's state office
- ◆ developed a patient advocacy program
- ◆ organized educational workshops for patient advocate volunteers
- ◆ coordinated a county-wide nursing home information survey project (twenty-seven nursing homes)
- ◆ organized and facilitated educational workshops for fifteen survey volunteers
- ◆ compiled *A Guide to Nursing Homes in Kent County*, which included information on how to choose a nursing home and alternatives to nursing home care
- ◆ organized a public relations program, including newspaper articles, radio announcements, and radio and television talk shows
- ◆ established and maintained contact with other community professionals in health care, aging, and volunteerism
- ◆ presented informational speeches about the organization to community groups
- ◆ testified at legislative hearings

Voluntary Action Center, Grand Rapids, MI

3/25/77 -
6/15/77

Position: **Volunteer Coordinator**, Intern

Responsibilities: Recruitment, interviewing, and placement of summer student volunteers; included public relations, design of a brochure, and creation of an audio-visual slide show

1/2/77 -
4/5/77

Kelly Home Care, Grand Rapids, MI
Position: *Nurses' Aide*

6/26/76 -
9/8/76

Chicago Uptown Ministry, Chicago, IL
Position: *Community Worker*, Volunteer
Responsibilities: Provided health, social and educational services to the economically-disadvantaged of all ages

5/74 – 9/74
1/76 – 3/76

Springbrook Manor Nursing Home, Grand Rapids, MI
Position: *Nurses' Aide*

WORKSHOPS

Organized and facilitated wholistic health workshops during March, April, and May 1979, for professionals in health education, substance abuse, mental health, health planning, and criminal justice; conducted wholistic health workshops for an adult education program in October and November 1979; and facilitated a workshop entitled, *Creating a Healthy Environment in a Church Community* in November 1982.

PAST PROFESSIONAL MEMBERSHIPS

Citizens for Better Care – Kent County
Coalition on Aging – Kent County
Institute of Religion and Health – Grand Rapids
National Institute of Religion and Health
Student Health Organization – University of Michigan Health Service
Volunteer Management Association of Western Michigan
West Michigan Health Systems Agency – Consumer Member of Community Health Planning Committee
Wholistic Health Organization of Southeastern Michigan

PAPERS

A Guide to Nursing Homes in Kent County
Community Mental Health
Consumer Participation in Health Planning
Definitions and Roles in Health Education and Wholistic Health Care
Health Defined
Mutual Aid Groups
New Life Ministries – Proposal for a Pilot Project
Normal Aging
Obesity/Overeating
*Research and Planning for Health Education
and Wholistic Health Care at a Family Health Center*
Wholistic Health

MULTIMEDIA PRESENTATIONS

Christmas Through the Ages
Family Promise = Hope

SPECIAL AREAS OF INTEREST

Charcot-Marie-Tooth (CMT), a hereditary disease
Preserving personal and family histories
Truck Safety Advocacy